



Karol Swartzlander, Executive Director
Gavin Newsom, Governor

CCoA Executive Committee Meeting

Tuesday, December 17, 2025

1. Call to Order, Roll Call, Establish Quorum

Chair David Lindeman called the meeting to order at 9:04 a.m.

Karol Swartzlander called roll.

Commissioners present: Chair David Lindeman, Commissioners Alex Davis, Janet Frank, Brendalynn Goodall, Jeannee Parker Martin

Staff Present: Karol Swartzlander, Marijke Melman, Patrick Smith, Kourtney Hobart

A quorum was established.

2. Public Comment

None

3. Approve December 2, 2025, CCoA Executive Committee Meeting Minutes

(M/S/C) (Martin/Goodall)

APPROVED

4. Chair Comments

- A. Welcome new Administrative Analyst Kourtney Hobart.
- B. Request for Recommendations for New Commissioners

Three positions are currently open: two Senate and one Assembly.

Several Governor's appointments are opening in 2027.

Interested parties can contact Swartzlander and follow instructions available on the CCoA website.

5. Behavioral Health Committee Report (Frank)

Commissioner Frank reported on the first committee meeting held December 16, 2025. The focus was aligning policy priorities and the work plan. Proposition 1 feedback will be submitted for Committee input prior to submission. The group reviewed goals and objectives for the Committee. CCoA will explore collaborating with California Department of Aging's (CDA) Sarah Steenhausen and invite Stephanie Wilkes, California Health and Human Services Agency to a committee meeting. Justice in Aging is creating an older adult behavioral health listserve. Commissioner Frank is starting the application process to serve as a CCoA representative on the Behavioral Health Council.

- A. **VOTE**

Deferred to next meeting.

6. Proposed CCoA Policy Priorities – Action

A. Discuss Alignment with CA Association of Area Agencies on Aging (C4A) 2026 Priorities – (Food, Systems Navigation, Funding the Older Californians' Act). The item will be brought to the Legislative Policy Committee to discuss and more information gathered.

Discussion focused on identifying the Commission's top priorities, including:

Workforce

- Serving Older Adults (Leading/Age)
 - The K-14 lifespan curriculum (Commissioners Davis and Martin)
- Commissioner Goodall is interest in pursuing serving on the California Workforce Development Board. CCoA will follow up on this appointment.

Housing and Homelessness

- Track legislation
- Potential budget asks for HomeSafe and Housing and Disability Advocacy Program
- Prop 1 funding relating to housing
- Sacramento State evaluated CDA's Local Aging and Disability Action Plan project; CCoA will pursue access to this information
- Recruit new Commissioners with expertise in housing

Nutrition

- Could be aligned with housing and homelessness
- Potential collaboration with C4A

Staff was asked to reach out to the commissioners to solicit their interest in the specific categories above. Results will be shared at the next meeting.

B. VOTE

Deferred to next meeting.

7. Commission-Sponsored Webinars – Action

A. Staff proposed that CCoA present topics and Commissioners to CDA and the CA Collaborative for Long Term Services and Supports for potential educational webinars instead of sponsoring.

B. VOTE

(M/S/C) (Lindeman/Frank)

APPROVED

8. CCoA Component Fund Report (Davis)

A. Update from California Foundation on Aging (CFOA) on CCoA Component Fund

- CCoA Fourth Quarter Dispersements: \$3,929.48
- Ending Balance: \$35,242.92

B. Review sponsorship policy

The sponsorship policy and requests were postponed until the January Executive Committee Meeting.

9. Executive Director Updates

A. Collaborations

- a. Aging and Disability Collaborative (ADC)
 - i. CA Gubernatorial Engagement- updated timeline to January.
- b. Eldera Quarterly Report
 - i. 89 mentors signed up
 - ii. 62 have completed orientation
 - iii. 39 members have matched with mentees (54% men and 46% women)

B. Disaster Response and Recovery Brief

- a. Press Release was submitted to media outlets on 12/10/2025 and will be submitted again in January 2026.
 - i. Chair Lindeman and Patrick Smith conducted two media interviews on 12/15.

C. January 15 Aging & Disability: What Legislators Need to Know for 2026

- a. Invitations went out 12/15. The event presenters are confirmed. The agenda will be posted and shared with Commissioners.

D. Upcoming Executive Committee Meetings in 2026

- a. January 13, 10:00 am to 11:30 am
- b. First Tuesdays, February through December, 10:00 am to 11:30 am
- c. Materials will be distributed in advance for review
- d. The Legislative Director position recruitment is still in progress.

10. Public Comment

None

11. Commissioner Comments

Chair Lindeman thanked everyone for their work. The February legislative visits were discussed. Materials will be provided for those meetings regarding CCoA policy priorities, budget requests, and sponsored bills.

12. Adjourn



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The meeting adjourned at 10:32 a.m.